

**Fiscal Year 2024 Community Project Funding Requests**

The House Appropriations Committee (Committee) announced it is soliciting Community Project Funding (CPF) requests from Members of Congress for Fiscal Year 2024 (FY24). CPFs provide an opportunity to fund projects that can improve lives in New Jersey’s 8th Congressional District. If you are interested in submitting an application for funding, please be sure to read our office’s [CPF guidance](https://edit-menendez.house.gov/sites/evo-subsites/menendez.house.gov/files/evo-media-document/2023-03-06-cpf-guidance_0.docx) and the more detailed information on the [Committee’s website](https://appropriations.house.gov/fiscal-year-2024-member-request-guidance) before filling out the below form.

Per the rules enforced by the Committee, each Member of Congress can only submit 15 CPF requests across appropriate Subcommittees for consideration for the District - though there is no guarantee that the Committee will fund all requested submissions.

**All NJ-08 applications must be submitted by email to** **NJ08.Appropriations@mail.house.gov** **by March 15, 2023 with the subject line “[Subcommittee]-[Title of Project].” Applications must include the below form and evidence of community support via attachments.**

In addition to account-specific eligibility requirements, all applications and projects must meet the following criteria established by the Committee:

* The recipient of the CPF **must be a state or local entity or a 501(c)(3) nonprofit organization**. For-profit entities are not eligible to apply for CPF funding.
* All funding must be for **FY24 only**. Multi-year funding is not applicable.
* Applicants must provide **evidence of community support**. Letters of support from elected officials or local or state agencies, local or state legislation expressing support, articles in the press, and certain state plans or community development plans could all satisfy this requirement.
* Projects **must be authorized in federal law**, and applicants **must cite the appropriate federal nexus**. Please read account-specific guidance to determine whether your project meets this criteria.
* CPF requests **must meet applicable eligibility requirements for the Subcommittee** and program in which the request is made, including applicable underlying statutory and regulatory requirements such as cost shares.
* Please note the Majority has eliminated eligibility for the following accounts: Defense, Labor Health and Human Services/Education, and Financial Services.

Please complete the questions as thoroughly as possible for an increased chance of consideration. Note that leaving questions blank may lower the chance of consideration and success for your request. Additionally, our office may be unable to consider your application if it is missing any relevant information.

Applicant Information

1. Name of point of contact
2. Phone and email address
3. Legal name of recipient entity
4. Address of recipient entity
5. Type of entity (local government, 501(c)(3)):
	1. If the recipient is a 501(c)(3), please provide a description of the organization and the link to its official website.

Project Information

1. Name of project
2. Postal address of project location (must be in NJ-08)
3. Brief purpose of project
4. Detailed project description
5. Total cost of project
6. Detailed breakdown on proposed use of federal funds (construction, salaries, etc.)
7. Is this a new or ongoing project, and what is the project timeline for completion of the project?

Account Information

1. Under which Subcommittee, department, and account are you applying for funding?
2. Have you reviewed all eligibility information from our office guide and the [Committee’s website](https://appropriations.house.gov/fiscal-year-2024-member-request-guidance) for that account?
3. Where is the project authorized in federal law? Please provide the statutory citation.
4. Does this account include a statutory cost-share requirement? If so, please provide the funding source for the required non-federal share.
5. How would this project benefit the public, and how is it a good use of taxpayer funds?
6. Has this project received federal funding in the past?
7. Is this project included in any relevant state action plan?
8. Are you submitting this request to any other Members of Congress?
9. Please review account-specific [application requirements](https://appropriations.house.gov/fiscal-year-2024-member-request-guidance) and provide any additional required information here.

Please be aware, in the interest of transparency, Members of Congress are required to post all submitted CPF requests to their websites. The posting must include the name of the proposed recipient, address, the amount of the request, and an explanation of the purpose and justification for the use of taxpayer funds.

Staff Contact List: For specific questions about the process or your request, please reach out to my staff directly:

* Alexandria Musser, Legislative Director – alexandria.musser@mail.house.gov
* Jeremy Julis, District Director – jeremy.julis@mail.house.gov